**WIGGINTON PARISH COUNCIL**

**PARISH COUNCIL MEETING**

**Held in Wigginton Village Hall**

**Tuesday 20th August 2024 at 8 pm**

**MINUTES**

In attendance: Cllr Walker (Chair), Cllr Pattison – Lora, Cllr Stillwell and Cllr O’Sullivan

Gosia Turczyn – parish clerk and one member of the public

##

**24/097 Apologies**

To consider and accept apologies.

The Council received and accepted apologies sent by Cllrs Axon and Western.

**24/098 Interest and Dispensations**

To receive any declarations of interest for items on the agenda or requests for dispensation.

Cllr Walker declared an interest in the 24/01718/FHA Single storey rear extension,Frith Chesham Road Wigginton Tring Hertfordshire HP23 6HH planning application as the property owner and he left the room while the Council discussed and voted on this planning application.

Cllr Pattison -Lora declared an interest in the 24/01737/ROC Variation of condition 2 (approved plans) attached to planning permission 23/00111/FHA (Demolition of garden store building and extension of property)Tal-y-llyn Crawleys Lane Wigginton Tring Hertfordshire HP23 6FF as a next-door neighbour, and she had not taken part in the discussion and vote.

**24/099 Public Participation (max 15 minutes)**

Members of the public can raise matters of concern or queries.

A member of the public who had applied for the vacancy for parish councillor joined the meeting to observe.

**24/100 Minutes**

To approve and sign the minutes of Wigginton Parish Annual Council meeting held on the 16th July 2024.

Resolved, PROPOSED BY Cllr Stillwell and SECONDED BY Cllr O’Sullivan to approve the minutes as a true and accurate record of proceedings, the minutes were duly signed by the Chair.

**24/101 Vacancy for Parish Councillor**

1. To note that WPC had received a personal statement from one candidate.

This had been noted.

1. To instigate an interview and agree the interviewing panel.

The Council agreed for Cllrs Walker and Stillwell and the Clerk to be on the interviewing panel and had set up the interview for 9th of September at 7 pm via Zoom. The Clerk will circulate the link.

**24/102 Big Picnic 14th September 2024**

To discuss and agree any outstanding matters.

The Council discussed and agreed the following actions:

1. The raffle prizes to be advertised on FB and the website.
2. Cllr O’Sullivan to send a list of all the prizes to Cllr Stillwell for the advertisement purpose.
3. Cllr Axon to make table signs to advertise the raffle.
4. The raffle table will be set up next to the bar.
5. The Council to liase with Friends of Wigginton asking to set up card machines with the prices for the bar and the raffle.
6. Cllr Walker and the Clerk will cover the bar from 12 noon until the end of the event.
7. The Clerk will put a note on FB and website asking for volunteers to help set up the marquee and the first aid tent on the morning of the fete.
8. The Council to buy sides for the first aid tent – this expenditure had been authorised under clerk’s delegated authority.

The Council agreed to have a Zoom meeting prior to the event to discuss last minute arrangements if required.

**24/103 Planning Matters**

1. Application(s):
* 24/01718/FHA Single storey rear extension.Frith Chesham Road Wigginton Tring Hertfordshire HP23 6HH

Resolved to support – The Council added a comment that the overall extension length has not increased. The additional extension requested in this planning application is in the boundary of already approved plans.

* 24/01707/FHA Single storey side extension. Quercus Cottage Tinkers Lane Wigginton Tring Hertfordshire HP23 6JB

Resolved to support.

* 24/01737/ROC Variation of condition 2 (approved plans) attached to planning

permission 23/00111/FHA (Demolition of garden store building

and extension of property)Tal-y-llyn Crawleys Lane Wigginton Tring Hertfordshire HP23 6FF

Resolved to support.

* 24/01804/FHAProposed garage/gym. Demolition of x3 existing green

houses, 1 outbuilding and 1 shed. Loxleys Chesham Road Wigginton Tring Hertfordshire HP23 6HX

Resolved to support.

1. To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published. List of planning applications relevant to Wigginton Parish can be found at [www.dacorum.gov.uk](http://www.dacorum.gov.uk)
* 24/01756/FUL Construction of timber cabin to provide self-catering holiday accommodation including change of use of field to outdoor recreation, Hunters Quay Field Hemp Lane Wigginton Tring Hertfordshire - it was resolved to make no comment.
* 24/01756/MFA Construction of timber cabin to provide self-catering holiday accommodation including change of use of field to outdoor recreation as an alternative to the extant consent for stables and equestrian use under 20/02769/FUL (Revised scheme) Hunters Quay Field Hemp Lane Wigginton Tring Hertfordshire - it was resolved to make no comment.
1. Decision(s) issued by Dacorum Borough Council:
* 24/01182/FHA 22 Wick Road, Wigginton, Tring, Hertfordshire, HP23 6EL Two-storey side extension, single storey rear and front extensions, loft conversion with new rear dormer, Velux to front, installation of solar panels and new fenestration. **Refused**
* 24/00130/FUL Tal-y-llyn, Crawleys Lane, Wigginton, Tring, Hertfordshire, HP23 6FF Demolition of existing stable buildings and construction of a residential dwelling. **Granted**

 **24/104 Financial Matters -** Appendix 1

1. To review and agree the accounts that were circulated prior to the meeting including bank statements and reconciliation and cashbook report.

This was noted and agreed, PROPOSED BY Cllr Walker and SECONDED BY Cllr Stillwell.

1. To pass resolution to authorise schedule of payments circulated prior to the meeting.

Resolved, PROPOSED BY Cllr Walker and SECONDED BY Cllr Pattison-Lora to authorise the following payments:

**BACS/SO/DD presented for payment at the meeting of Wigginton Parish Council held on 20th August 2024.**

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| --- | --- | --- |
| **PAYEE** | **DESCRIPTION** | Amount |
| M W Agri Ltd | Ground Maintenance July (SO) | £396.78 |
| M Turczyn | Clerk’s July salary. Wrong amount was paid in July. The Clerk is owed £2.20 | £2.20 |
| HMRC Cumbernauld  | Clerk’s PAYE July | £148.80 |
| M Turczyn | Clerk’s August salary | £618.80 |
| HMRC Cumbernauld | Clerk’s PAYE August | £148.80 |
| M Turczyn  | Mileage July | £12.60 |
| Cloud Next Ltd | Website hosting  | £11.98 |
| The Play Inspection Company  | Post Installation Inspection  | £420.00 |
| Wicksteed Leisure Ltd | 2 x Log Swings  | £5,423.76 |
| RTC Safety Surfaces  | Play area resurface rubber mulch with wet pour  | **£23,181.60 to be paid from Play Area Earmarked Reserve**  |

 **Total to be approved: £30,367.52**

1. To note receipt of income.

The Council received £120 donation from W.I.

1. To approve a donation to Air Ambulance for the defibrillator awareness training course.

Resolved, PROPOSED BY Cllr O’Sullivan and SECONDED BY Cllr Walker to donate £120, agreed unanimously.

 **Meeting close: 21:09**

 **Next meeting will be held on 17th September 2024 at 8 pm.**